

BDO's GUIDE ON STARTING BUSINESS IN RUSSIA

BDO in Russia is glad to offer our clients legal support services for establishing a legal presence in the Russian Federation. We do our best to provide top-quality and timely services.



OUR SERVICES

Within the framework of comprehensive support of Starting business, BDO in Russia is pleased to offer our clients the following services:

Legal

- Legal advice related to the form of legal presence chosen
- Legal support for initially establishing a legal presence
- Legal support in terms of coordination with antitrust authorities
- Elaboration of the corporate line-up of the legal presence, particularly in drafting the shareholder's agreements
- Elaboration of the contractual line-up with Russian business partners, drafting standard-form business agreements
- Drafting employment contracts with the legal entity's CEO, Chief Accountant and other employees
- Legal support in order to obtain foreign employees' work permits
- Day-to-day legal advice

Taxes

- Assistance in selecting the appropriate tax regime
- Tax planning, tax and accounting policy elaboration
- Communications with the tax authorities on behalf of the client
- Preparation of personal income tax returns
- Day-to-day tax advice

Customs

- Establishment of a strategy for customs activity, particularly of cooperation with providers of customs services (e.g. customs representatives, temporary storage warehouse, forwarding agents)
- Legal and tax support for business projects, concluding and structuring foreign economic transactions with regard to customs issues
- Optimising customs payments within the framework of current legislation
- Support for control measures by customs authorities regarding the control of customs cost of goods
- Assessment of risks of customs disputes accrual and elaboration of a programme to mitigate potential consequences
- Legal estimations of prospects for the accrual of customs dispute, elaboration of a strategy and tactics for pre-litigation settlement of customs disputes

Outsourcing

- Nominal General Director functions and the provision of a legal address in the client's start-up stage for fiscal purposes
- Statutory accounting and tax compliance services, representing the client in dealing with Russian tax authorities
- Management accounting and corporate reporting on international accounting standards. Reconciliation with local records
- Day-to-day payroll processing and related tax filing, assistance in developing the necessary payroll-related internal regulations
- Generation of all necessary HR records and carrying out labour-related consultations

Our advantages

- **Complex approach:** multiple areas – legal, tax, customs, outsourcing, and multiple services, including general incorporation support, provision of nominal registered office, provision of nominal CEO, support regarding migration issues, elaboration of the shareholding structure
- **Single interface regime:** the client interacts only with BDO and provides documents only to BDO, while interaction with all required authorities as well as translation, notary certification of documents, etc. is also carried out by BDO itself
- **Tailor-made foundational documents:** at first the client fills in a questionnaire, BDO drafts the documents in accordance with the client's wishes specified therein, then the documents are presented to the client for review to ensure that they meet his expectations and, in case of any queries, the documents are amended to suit his needs
- **Nominal registered address:** fully legitimate, the premises indeed exist and are actually useable, and a lease agreement is concluded in observance of all applicable legal requirements
- **English is our working language:** most Russian companies specializing in the provision of support of incorporation work only offer their services in Russian
- **Understanding of the client's business:** BDO has offices in almost all countries of the world and thus, holds a view of the foreign client's business from a domestic perspective
- **Member of an international network:** BDO International accepts the well-established standards of service quality and places an especially high value on its reputation
- **Our clients and experience:** over 30 major companies from the United States, the United Kingdom, Germany, Italy, Spain, Austria, the Czech Republic, South African Republic, etc.



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